



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA

DEPARTMENT  
OF CIVIL, CHEMICAL,  
ENVIRONMENTAL, AND  
MATERIALS ENGINEERING

## DUAL DEGREE WITH TONGJI UNIVERSITY – APPLICATION PROCEDURE

A.Y. 2024/2025

### Civil Engineering Master Degree Programme

#### ART. 1 – Object and scope.

In the framework of the Double Degree Agreement between the University of Bologna and the Tongji University (China), **2 scholarships** are available to students enrolled in the first year of the master's degree in Civil Engineering in the academic year 2023/2024. The abovementioned scholarship is aimed at obtaining the Laurea Magistrale in Civil Engineering at UNIBO and the “Master of Architectural and Civil Engineering” at the Tongji University.

The selected student will spend **3 semesters** at the Tongji University, so as to attend classes, take exams and prepare the final project. Students must refer to the Dual Degree Agreement with the Tongji University and the related correspondence tables for details about the mobility scheme and the organization of the learning activities. These documents are available on the degree programme website for the whole duration of the call: <https://corsi.unibo.it/2cycle/CivilEngineering/opportunities-international-degree-programme>.

Each student may participate in as many “Call for applications” as they wish to, by going through the online procedure set forth in the article 5. Nevertheless, should a candidate be declared winner of more of them, they will be required to pick one when accepting the scholarship (see article 8). In the latter case, the following eligible applicant in the ranking shall be declared winner and will take over the position.

#### ART. 2 – Scholarships' amount

Each scholarship, seen as a mean to financially support students abroad, amounts to **9,000** euros (gross), to which University tax obligations as well as student tax obligations are to be deducted. Such amount will be transferred in three installments by the Department of Civil, Chemical, Environmental and Materials Engineering (DICAM):

- The first installment (4,500 euros) after having formally accepted the scholarship and set off to the partner university;
- The second one (2,000 euros) at the end of the second semester on condition the student

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presents a certificate from the partner University stating their class' attendance;

- The last one (2,500 euros) at the end of the double degree on condition the student presents a certificate from the partner University stating their class' attendance.

Moreover, requirements set forth in article 10 must be met.

### **ART. 3 – Participation requirements**

Students enrolled in the Academic Year 2023/2024 at the first year of the Master's degree in 8895- Civil Engineering may send off their application. Moreover, they must have at least **15 credits** registered in their career and a CGPA no lower than **25/30**.

### **ART. 4 - Incompatibility circumstances**

Under no circumstances scholarship's grantees may benefit from another international mobility grant issued by the Alma Mater Studiorum – University of Bologna for the same period and the same destination.

### **ART. 5 – Application procedure**

Applications should be submitted online only through Unibo's Studenti On Line, during the following period:

**March 22, 2024 – April 5, 2024 at 1 p.m.**

#### **5.1 – How to apply**

1. Log in to the SOL website (<https://studenti.unibo.it/>) with your University credentials;
2. click on the "Calls" button;
3. Select "bando di selezione per l'assegnazione di posti di scambio e borse di studio per studenti nell'ambito del programma di doppio titolo con Tongji University";

For technical support you can contact the Studenti Online Help Desk by phone (+39 051 20 80301) from Monday to Friday (9:00-13:00 and 14:00-17:00) or by e-mail ([help.studentionline@unibo.it](mailto:help.studentionline@unibo.it)).

Any communication or request about the present call shall be sent from the Unibo email address

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[...@studio.unibo.it](mailto:...@studio.unibo.it).

## 5.2 – Required documents

The following documents should be enclosed to the application:

- **Transcript of records** of the Bachelor Degree (including name of the degree, university, cgpa);
- **Motivation letter in English** (one A4 max)
- **Cv/résumé** with all the relevant documents considered useful for the application;
- Transcript of records of the **current degree**. Students can select the self-certification which is made available on the online procedure;
- **English proficiency certificate** \*;

\*not mandatory for the application but useful for the ranking list

As far as the aforementioned documents are concerned, Candidates should be aware of the following pieces of information:

- a) Italian and EU citizens can self-certify academic and professional degrees under articles 46 and 47 of the DPR 445/2000;
- b) Non-EU citizens regularly residing in Italy - as well as those entitled to live in the territory of the Republic - should abide by the subparagraphs 2 and 3 of the article 2 of the DPR 445/2000;

The Administration has the right to check the documents provided so as to ascertain they are truthful and accurate. Indeed, applicants providing fraudulent claims will lose the scholarship and will face criminal prosecution pursuant to article 76 of the DPR 445/2000.

## ART. 6 – Evaluation criteria

Applicants will be evaluated against the following criteria:

- Motivation letter: up to 30 points;
- Curriculum of 1st level studies: up to 25 points;
- Curriculum of 2nd level studies (Laurea Magistrale): up to 25 points;
- Other experiences to be stated in the CV: up to 10 points;
- English Language Certificate (if any\*): up to 10 points: for CEFR level =B2: 3 points; for CEFR level =C1: 6 points; for CEFR level =C2: 10 points

Those getting an overall score no lower than 60/100 will be entitled to enter the final ranking.

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If two or more scores are equal, the younger applicant will precede in the ranking.

#### ART. 7 - Results

The Evaluation Committee - after thorough deliberation - will draw up standings, pinpointing eligible applicants and their overarching score in descending order. Those standings will be published on **April 12, 2024** on the Department website ([www.dicam.unibo.it](http://www.dicam.unibo.it)) and on the websites of the involved degree programmes: <https://corsi.unibo.it/2cycle/CivilEngineering>; <https://corsi.unibo.it/2cycle/EnvironmentalEngineering>.

Grantees will be subsequently appointed by Director's decree.

The Evaluation Committee might be able to reallocate funding available at the expiring date of each "Call for applications".

In case – besides the winners – the ranking has eligible applicants not recipient of the scholarship, they may join the double degree without any financial support (so-called **self-funding students**). Such positions shall not exceed the **limit of 3 students**.

The article 10 (Forfeiture) shall apply to the abovementioned self-funding students only in part, namely in its points 1 and 3.

#### ART. 8 – Acceptance and further actions

No later than 10 days after the standing's publications, winners shall send to [dicam.didattica@unibo.it](mailto:dicam.didattica@unibo.it) a full acceptance of the scholarship, acknowledging the conditions set forth on each "Call for applications" and declaring they do not fall in the incompatibility circumstances set forth on article 4.

Those failing to deliver such a communication will be excluded from the procedure and will lose the scholarship.

The aforementioned acceptance shall be sent through the own Unibo's email address [...@studio.unibo.it](mailto:...@studio.unibo.it).

Eligible students will attend the double degree programme in the Academic Year 2024/2025 as long as they meet the merit-based criteria detailed in the following article 10.

#### ART. 9 - Withdrawal

Should a winner give up on their scholarship, the following eligible applicant in the standing

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will be appointed.

Scholarship's withdrawal must be communicated in writing to the address [dicam.didattica@unibo.it](mailto:dicam.didattica@unibo.it), by sending an email through the own Unibo's email address [@studio.unibo.it](mailto:@studio.unibo.it)

#### **ART. 10 – Forfeiture**

In order to attend the double degree and receive grant's instalments, the winner should abide by the following rules:

1. having registered all the learning activities of the first year before leaving - otherwise they will forfeit the scholarship and the double degree. They will continue attending the regular track of 8895- Civil Engineering in Bologna and they will be required to pay back any sum already received from the Administration. The aforementioned rule shall apply to self-funding students as well (see article 7), who will consequently forfeit the double degree should they fail to satisfy it.
2. having registered all the learning activities of the first year before leaving - otherwise they will forfeit the scholarship and the double degree. They will continue attending the regular track of 8895- Civil Engineering in Bologna and they will be required to pay back any sum already received from the Administration. The aforementioned rule shall apply to self-funding students as well (see article 7), who will consequently forfeit the double degree should they fail to satisfy it.
3. Having completed all the learning activities at the partner university, otherwise they will forfeit the double degree. They will carry on the regular study track in Bologna and the credits acquired abroad in the framework of the double degree agreement will be acknowledged and entered into student's career. Those having acquired more than 30 credits will not be requested to pay back the scholarship. The aforementioned criterion shall apply to self-funding students as well (see article 7), who will consequently forfeit the double degree should they fail to satisfy it.

Grantees will forfeit their scholarship if – by the end of the second year – they alternatively:

- Withdraw from the university;
- Transfer to another degree programme.

Such forfeiture will be declared by Director's decree.

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### ART. 11 - Personal data

Personal data enclosed in the applications will be processed with fairness and for call-related purposes only, taking into account law & regulations set forth on the Personal Data Protection Act (Legislative Decree 196/2003 – English version of the decree is available at this webpage) and on Regulation (EU) 2016/679 - General Data Protection Regulation. Data processing will be carried out with ICT as well as paper means. Personal data must be compulsorily provided in order to participate in this “Call for applications”. Data controller is the Alma Mater Studiorum – University of Bologna with admin headquarters in Via Zamboni, 33 – 40126 Bologna. The Director of the DICAM Department is the leading authority concerning the rights set forth in the article 7 of the aforementioned Personal Data Protection Act (“Right to Access Personal Data and Other Rights”)

### ART. 12 - Publication and legal disclaimer

This “Call for applications” is published on the University’s “Call for applications” portal <https://bandi.unibo.it>.

The leading authority of this “Call for applications” – pursuant to article 4 of the Law 214/90 – is Mrs Michela Dalla Vite.

**Please be aware this document has been created for information purposes only. In the event of claims and legal issues, the “Call for applications” in Italian shall prevail.**

### CONTACTS

*For teaching-related information:*

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*For Administrative information:*

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The Head of Department  
Prof. Stefano Gandolfi

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